

# CHARITABLE ORGANIZATION —REGISTRATION STATEMENT—

LISA MADIGAN  
ATTORNEY GENERAL

**PLEASE TYPE OR PRINT IN INK. This registration statement is required by the Illinois Charitable Trust Act and "An Act to Regulate Solicitation and Collection of Funds for Charitable Purposes." Please answer all items which are applicable to your organization. If you are unable to answer any question fully in the space provided, please attach a sheet containing the remainder of your answer. No further registration statement is required, provided that every registered organization shall notify the Attorney General within 10 days of any change in the information submitted herein. One copy of this Registration Statement and attachments are to be filed with the office of the Attorney General, Charitable Trust and Solicitations Bureau, 100 West Randolph Street, 3rd Floor, Chicago, Illinois 60601.**

1. This is a registration under:  
☐ Illinois Charitable Trust Act;  
☐ An Act to Regulate Solicitation and Collection of Funds for Charitable Purposes;  
☐ Both Acts
2. Name of Organization \_\_\_\_\_ Telephone Number \_\_\_\_\_ Federal Employer ID# \_\_\_\_\_  

Street and Number	City	County	State	Zip Code
3. Type of legal entity (Corporation, Trust, Unincorporated Association or other) and date, method and place organization legally established. \_\_\_\_\_  
If a foreign corporation, when was it authorized to do business in Illinois? \_\_\_\_\_  
If a corporation, Illinois Secretary of State's File No. \_\_\_\_\_  
**\*A copy of the Articles of Incorporation or Certificate of Authority issued by the Secretary of State must be attached.**
4. Name, address and telephone number of Illinois registered agent. \_\_\_\_\_  
\_\_\_\_\_
5. Addresses of all offices in the State of Illinois. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. Date on which the annual accounting period of the organization ends. Month \_\_\_\_\_ Day \_\_\_\_\_
7. State the purposes of the organization and purposes for which contributions are to be used. (Be specific)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. If the name under which the organization intends to solicit funds differs from the name listed in No. 2 provide name(s) under which contributions will be solicited, and the reason for the use of such other name(s). \_\_\_\_\_  
\_\_\_\_\_
9. If the organization has previously been registered with the Attorney General under either Act, give name under which registered (if different than that shown in No. 2), last registration number, and date registered. \_\_\_\_\_  
\_\_\_\_\_
10. Has the organization been registered with any other governmental authority to solicit contributions? ☐ Yes ☐ No  
Name of authority and date of authorization. \_\_\_\_\_  
Is such registration current? ☐ Yes ☐ No
11. Has the organization or any of its officers, directors or trustees ever been enjoined or prohibited by any court or other governmental agency from soliciting contributions, or is such action pending? ☐ Yes ☐ No  
**If "Yes", attach an explanation.**

12. Do you intend to use the services of a professional fund raiser as defined by "An Act to Regulate Solicitation and Collection of Funds for Charitable Purposes?" ☐ Yes ☐ No  
If "Yes", answer a, b, and comply with c below.
- a. Name and address of professional fund raiser(s): \_\_\_\_\_
- b. Has the professional fund raiser registered and filed a bond with the Office of the Attorney General as required? ☐ Yes ☐ No
- c. **Attach copies of all contracts with professional fund raiser(s).**
13. Have any of organization's officers, directors, executive personnel, or have any of the organization's employees who have access to funds, ever been charged with or convicted of a misdemeanor involving the misapplication or misuse of money of another, or any felony? ☐ Yes ☐ No If "Yes", give the following information: (IRS 1981 ch. 23, sec. 5109)
- | NAME AND ADDRESS OF COURT | NATURE OF OFFENSE | DATE OF CONVICTION (Mo./Yr.) |
|---------------------------|-------------------|------------------------------|
|                           |                   |                              |
|                           |                   |                              |
14. State the board, group or individual having final discretion as to the distribution and use of contributions received.  
\_\_\_\_\_
15. Will you use any of the following methods of solicitation? ☐ Unordered Merchandise ☐ Distribution or Sale of Seals  
☐ Telephone Appeals ☐ Coin Collection Containers ☐ Special Events ☐ Ad Books ☐ Direct Mail  
☐ Other — **If other, attach an explanation.**
16. List name, mailing address and title of the **chief executive** or **staff officer** of the organization. \_\_\_\_\_
17. **Attach** a list of names, mailing addresses, and daytime phone numbers of all officers and directors, or trustees of the organization.
18. Has the United States Internal Revenue Service determined that this organization is tax exempt? ☐ Yes ☐ No  
**If "Yes", attach a copy of the determination letter.** Is application pending? ☐ Yes ☐ No  
**\*All organizations with tax exempt status or an application pending must attach a copy of Federal Form 1023 "Application for Recognition of Exemption" or an exemption letter.**
19. Has organization's tax exempt status ever been questioned, audited, denied or cancelled at any time by any governmental agency?  
☐ Yes ☐ No **If "Yes", attach the facts.**
20. **Organizations which have been in operation for over one (1) year must attach a copy of the Federal return, or AG990IL if no Federal return was filed for each year the organization was in existence, completed in detail. Organizations which have been in operation less than one (1) year must attach a completed Financial Information Form CO-2, notarized. Please note charitable organization's are required to maintain accurate and detailed accounting records.**
21. Approximate amount of contributions solicited or income received from persons in this State during the organization's last annual accounting period \$ \_\_\_\_\_
22. **EVERY REGISTERING ORGANIZATION MUST ATTACH THE FOLLOWING APPLICABLE DOCUMENTS:**  
Corporation ..... The Article of Incorporation, or Certificate of Authority, Amendments and By-Laws  
Unincorporated Association ..... Constitution and By-Laws  
Testamentary Trust ..... Will, Probate Number and Decree of Distribution  
Inter Vivos Trust ..... Instrument Creating Trust

*NOTE: The President and the Chief Financial Officer or other authorized officer both are required to sign. This must be two different individuals. If entity is a Trust, all Trustees must sign.*

**UNDER PENALTY OF PERJURY, THE UNDERSIGNED DECLARE AND CERTIFY THAT THE INFORMATION CONTAINED IN THIS STATEMENT AND ALL ATTACHED SHEETS IS TRUE AND CORRECT TO THE BEST OF OUR KNOWLEDGE.**

Signature

Title

Date

Signature

Title

Date